

**Louisa County Water Authority
Board of Directors
July 9, 2025**

MEMBERS PRESENT: Mr. Judson Foster, Chairman; Mr. Tom Filer; Mr. Jimmy Snyder; Mr. Byron Wilson; Mr. Robert Morgan

MEMBERS ABSENT: Mr. Bob Hardy, Vice-Chairman; Mr. David Kies

OTHERS PRESENT: Pam Baughman, General Manager; Mr. Nathan Harkrader, Deputy General Manager; Mr. Cody Langridge, Water Operations Manager; Ms. Danielle Mychajlonka, Human Resources; Mr. Manning Woodward, Louisa County Board of Supervisors; Ms. Patricia Smith, County Attorney; Mr. William Douglas Smith; Ms. Vicky Harte, Acting Town Mayor

A. Call to Order

Chairman Foster called the meeting to order at 6:02 pm.

1. ADOPTION OF THE AGENDA

Chairman Foster asked if there were any changes or additions to the agenda. Hearing none, Mr. Wilson made a motion to adopt the agenda as presented. The motion was seconded by Mr. Morgan and carried 5-0 among the members present.

B. Presentations

Presentation – Recognition of William Douglas Smith’s service

C. Citizen Information

D. Consent Agenda

2. APPROVAL OF THE MINUTES:

A. JUNE 11, 2025 – REGULAR BUSINESS MEETING

3. TREASURER’S REPORT:

A. O & M REPORT / CAPITAL REVENUE & EXPENDITURE REPORT – JUNE 2025

B. APPROVAL OF DISBURSEMENTS – JUNE 2025

C. CONSTRUCTION FUND – JUNE 2025

The Board reviewed the Consent Agenda and Treasurer’s Report. Upon completion of the review, Mr. Filer made a motion to approve the Consent Agenda and Treasurer’s Report. The motion was seconded by Mr. Morgan and carried 5-0 among the members present.

E. Old Business

4. NORTHEAST CREEK WATER TREATMENT PLANT – INCLINE PLATE SETTLERS PROJECT

The Northeast Creek Water Treatment Plant – Incline Plate Settlers project has reached substantial completion with one small item left to address. A bolt connecting the operating wheel for each of the mud valves is not connected to the shaft. It appears that a locking pin is missing. The contractor will be required to submit all final documents before the final pay application is made.

5. NEW BRIDGE WWTP PLANT EXPANSION – SEWER LINE

The Board reviewed the design plans for the extended sewer line to connect the Lake Anna Resort to the New Bridge sewer collection system. The 95% design plans are expected from the engineer in September for review.

F. New Business

6. VIRGINIA DEPARTMENT OF EMERGENCY MANAGEMENT – VOLTUS PROPOSAL

Staff are looking into a program through the Virginia Department of Emergency Management that offers electrical cost saving through demand response programs. Voltus interfaces between grid operators and utilities (or other large energy users) to help manage grid demand. We are currently gathering information to provide to Voltus to determine if there is any cost savings the Authority could capture.

The Board asked for references from other utilities that participate in this program.

7. County of Louisa – Request for funding

- A. NEW BRIDGE WWTP – REPAIR AND MAINTENANCE
- B. NORTHEAST CREEK WATER TREATMENT PLANT SLUDGE-VAC SYSTEM
- C. ZION CROSSROADS WWTP – SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM

The Board reviewed the funding request letter sent to the County for Capital Improvement Projects for FY2026. The funding will be made available after the August 4, 2025 Louisa County Board of Supervisors meeting.

G. Reports

H. General Manager's Report

- **June levels:** At the end of June 2025, the static well levels are up on average by 4 feet from the end of May 2025 levels. From June 2024 to June 2025, the well levels up on average by 6.5 feet.

The Department of Environmental Quality drought map shows normal conditions for precipitation, groundwater, reservoir levels and stream flow.

The US Drought Map indicates normal conditions across all of Louisa County.

- The current past due balance is down to \$9,811.20 from the past due balance provided in the General Manager's Report, which reported the past due balance of \$12,165.92.

- James River Water Project – June Update – The James River Water Authority did not meet on July 9, 2025 due to not having an in-person quorum. Progress continues on the Rivanna River crossing and the pump station site. In June 2026, the intake structure will be constructed in the James River.

- Staff continues to evaluate a way forward with GIS and Asset Management. Mary met with Mathias Smith to discuss using their additional license. Most GIS systems are now cloud based. The County is looking to upgrade from Basic to Pro. Mathias is looking to see if we can use an additional license or if we will need to purchase our own. We currently pay \$4200/annually for iamGIS, the Town of Louisa reimburses us \$700/annually for their use. Danielle has spoken to Tim O'Keefe, the head of GIS for Hanover County, who will be retiring soon, to determine his interest in working part-time for the Authority. Nathan Harkrader, Deputy General Manager has reached out to a couple of consulting firms, but they will require a scope of work before providing a cost.

- The Northeast Creek Water Treatment Plant gravity filter rebuild is scheduled to begin the week of August 11, 2025. The filter drain work is scheduled to begin the week of August 18, 2025. During these times the plant will be down to half capacity and staff will be requesting conservation measures by our customers for those two weeks. If the work is completed sooner, we will let our customers know.

I. Committees

J. Short Notice Items

Closed Session

Mr. Filer made a motion to close regular open meeting and reconvene in closed session. The motion was seconded by Mr. Wilson and carried 5-0 among the members present.

A. VA Code Section §2.2-3711(A)(8): Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

B. VA Code Section §2.2-3711(A)(1): To discuss and consider personnel matters; including the discipline, appointment, assignment, performance and salaries of specific appointees and employees.

RETURN TO OPEN MEETING:

Chairman Foster read the following statement prior to the vote to certify the closed session.

“Pam will now poll members to certify that, to the best of your knowledge, only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act, and as identified in the motion for which the closed meeting was convened, were discussed, and considered by the Board. If any member believes that the Board varied from the purpose stated for the closed meeting, please state so and the reason prior to casting the vote.” A roll call vote was requested with the following results:

Mr. Foster	YES
Mr. Hardy	ABSENT
Mr. Filer	YES
Mr. Kies	ABSENT
Mr. Morgan	YES
Mr. Snyder	YES
Mr. Wilson	YES

The motion carried 5-0 among the members present.

Mr. Wilson asked about the Town of Mineral’s budget process and if anyone knew why it was reported that they did not appropriate funds for their water system. Mr. Filer told Mr. Wilson that the budget work session was recorded online.

Mr. Wilson asked how the right-of-way clearing was going. The General Manager stated that this week was the first opportunity the maintenance staff had to work on right-of-ways. General Services has been using the skid steer at the landfill in place of a backhoe that has broken down. Mr. Wilson asked for an update on the process in future meetings.

Next meeting date - The next business meeting is scheduled for August 13, 2025.

K. Adjournment

THERE BEING NO FURTHER BUSINESS, Mr. Wilson made a motion to adjourn at 7:25 pm. The motion was seconded by Mr. Filer and carried 5-0 among the members present.

BY ORDER OF:

Mr. Judson Foster
Chairman
LOUISA COUNTY WATER AUTHORITY